

MEMORANDUM OF AGREEMENT
BETWEEN
MOTLOW STATE COMMUNITY
COLLEGE AND
TREVECCA NAZARENE
UNIVERSITY
FOR
ONLINE BACCALAUREATE DEGREE
PROGRAM

THIS AGREEMENT, by and between TREVECCA NAZARENE UNIVERSITY, herein referred to as TNU and MOTLOW STATE COMMUNITY COLLEGE, herein referred to as MSCC, is created for the purposes contained below.

WITNESSETH:

WHEREAS it is to the mutual benefit of TNU and MSCC for TNU to provide online educational experiences for students enrolled in the Associate Degree in Business with Medical Office Concentration at MSCC; and,

WHEREAS, both parties agree that TNU will offer, through the Skinner School of Business, herein referred to as SSB, academic credit courses toward the baccalaureate degree in health care administration, herein referred to as BSHCA:

NOW THEREFORE, in consideration of the mutual promises, herein contained, the parties have agreed and do hereby enter into this Memorandum of Agreement according to the provisions set out below.

A. TNU'S Responsibilities: The following duties shall be the specific responsibility of TNU. TNU will:

1. Provide faculty to teach courses identified in the BSHCA Program.
2. Provide adequate resources and support for online instruction and course facilitation for the agreed upon courses.
3. Require that the TNU curriculum be followed as outlined in the TNU University Catalog. TNU will be responsible for the academic quality of all TNU courses taught to MSCC students.
4. Require that students meet TNU admission requirements for acceptance into the BSHCA Program as outlined in the TNU Adult Studies Catalog.
5. Register students for courses during the scheduled registration periods. Students will pay

tuition and textbook fees based on the rate at the time of entrance into the program.

6. Provide library privileges as available to all TNU online students.
7. Provide clerical and support personnel necessary to support the BSHCA courses taught online to MSCC students.
8. Provide academic advisement to prospective students and enrolled students accepted into the BSHCA Program.

B. MSCC's Responsibilities: The following duties shall be the specific responsibilities of MSCC. MSCC will:

1. Assist TNU in publicizing the BSHCA program to MSCC students, employees, and graduates.
2. Maintain collaboration with TNU administration as needed.

C. Mutual Responsibilities:

The parties shall cooperate to ensure that:

1. The BSHCA Program will be a co-operative effort to encourage graduation from both MSCC and TNU.
2. All students meet graduation requirements set by TNU.
3. The Director of the BSHCA Program at Trevecca and the Dean of the Rutherford County Campus at MSCC shall be the responsible parties for the administration of all responsibilities as outlined.

Note:

The contact person for TNU shall be Dr. Brandee Norris, BSHCA Program Director, and the contact person for MSCC shall be Dr. Regina Verdin, Executive Vice President of Academic Affairs.

D. STANDARD Agreements: The parties further agree that the following shall be essential terms and conditions of this agreement.

1. Each party assures that it will not unlawfully discriminate against any student or prospective student because of race, religion, creed, color, sex, age, handicap, or national origin.
2. The delay or failure of performance by either party shall not constitute default under the terms of this memorandum, nor shall it give rise to any claims against either party for damages.

3. The effective date and term of this Memorandum shall be from July 1, 2024, to June 30, 2025, with automatic annual renewal unless either party provides thirty (30) days written notice of their intent to terminate prior to the respective June 30th end date.
4. This Memorandum may be modified only by written amendment executed by all parties.
5. This Memorandum shall be governed by the laws of the State of Tennessee.

IN WITNESS WHEREOF, the parties and their duly authorized representatives set forth their signatures:

TREVECCA NAZARENE UNIVERSITY

BY ^{Signed by:}


 Brandee Norris, PhD. BSHCA Program Director
 2024-10-28 | 1:42 PM CDT
 Date

BY ^{Signed by:}


 Thomas Middendorf, EdD, University Provost
 2024-10-28 | 3:23 PM CDT
 Date

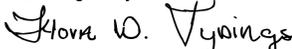
MOTLOW STATE COMMUNITY COLLEGE ^{DS}


BY ^{DocuSigned by:}


 Dr. Regina Verdin, EVP Academic Affairs
 2024-11-20 | 12:50 PM PST
 Date

BY ^{DocuSigned by:}


 Michael L. Torrence, Ph.D., President
 2024-11-20 | 2:01 PM PST
 Date

^{DocuSigned by:}


 Flora W. Tydings, Chancellor
 Tennessee Board of Regents

 2024-11-20 | 4:03 PM CST



MEMORANDUM

To: Dr. Flora Tydings, TBR Chancellor
From: Dr. Michael Torrence, President *Michael Torrence, Ph.D.*
Subject: Trevecca Nazarene University- Late Contract Submission
Date: August 26, 2024

Staff were not advised that the contract approval software changed to Contracts+.

Because of the lack of training and access to the software, this contract is being submitted after the contract start date.

I am seeking your approval for a late contract submission.

Approval: DocuSigned by:
Flora W. Tydings *HT*
15B44CDEEAC7429
Dr. Flora Tydings, TBR Chancellor
2024-11-20 | 4:03 PM CST