

MEMORANDUM OF AGREEMENT
BETWEEN
MOTLOW STATE COMMUNITY
COLLEGE AND
TREVECCA NAZARENE
UNIVERSITY
FOR
ONLINE BACCALAUREATE DEGREE
PROGRAM

THIS AGREEMENT, by and between TREVECCA NAZARENE UNIVERSITY, herein referred to as TNU and MOTLOW STATE COMMUNITY COLLEGE, herein referred to as MSCC, is created for the purposes contained below.

WITNESSETH:

WHEREAS it is to the mutual benefit of TNU and MSCC for TNU to provide online educational experiences for students enrolled in the Associate Degree in Business with Medical Office Concentration at MSCC; and,

WHEREAS, both parties agree that TNU will offer, through the Skinner School of Business, herein referred to as SSB, academic credit courses toward the baccalaureate degree in health care administration, herein referred to as BSHCA:

NOW THEREFORE, in consideration of the mutual promises, herein contained, the parties have agreed and do hereby enter into this Memorandum of Agreement according to the provisions set out below.

A. TNU'S Responsibilities: The following duties shall be the specific responsibility of TNU. TNU will:

1. Provide faculty to teach courses identified in the BSHCA Program.
2. Provide adequate resources and support for online instruction and course facilitation for the agreed upon courses.
3. Require that the TNU curriculum be followed as outlined in the TNU University Catalog. TNU will be responsible for the academic quality of all TNU courses taught to MSCC students.
4. Require that students meet TNU admission requirements for acceptance into the BSHCA Program as outlined in the TNU Adult Studies Catalog.
5. Register students for courses during the scheduled registration periods. Students will pay

tuition and textbook fees based on the rate at the time of entrance into the program.

6. Provide library privileges as available to all TNU online students.
7. Provide clerical and support personnel necessary to support the BSHCA courses taught online to MSCC students.
8. Provide academic advisement to prospective students and enrolled students accepted into the BSHCA Program.

B. **MSCC's Responsibilities:** The following duties shall be the specific responsibilities of MSCC. MSCC will:

1. Assist TNU in publicizing the BSHCA program to MSCC students, employees, and graduates.
2. Maintain collaboration with TNU administration as needed.

C. **Mutual Responsibilities:**

The parties shall cooperate to ensure that:

1. The BSHCA Program will be a co-operative effort to encourage graduation from both MSCC and TNU.
2. All students meet graduation requirements set by TNU.
3. The Dean of the Skinner School of Business and the Dean of Career & Technical Programs at MSCC shall be the responsible individuals for the administration of all responsibilities as outlined.

Note:

The contact person for TNU shall be Dr. Jim Hiatt, Dean of the School of Business, and the contact person for MSCC shall be Walter McCord, Dean of Career and Technical Programs.

D. **STANDARD Agreements:** The parties further agree that the following shall be essential terms and conditions of this agreement.

1. Each party assures that it will not unlawfully discriminate against any student or prospective student because of race, religion, creed, color, sex, age, handicap, or national origin.
2. The delay or failure of performance by either party shall not constitute default under the terms of this memorandum, nor shall it give rise to any claims against either party for damages.

- 3. The effective date and term of this Memorandum shall be from July 1, 2022, to June 30, 2023, with the option to renew annually.
- 4. This Memorandum may be modified only by written amendment executed by all parties.
- 5. This Memorandum shall be governed by the laws of the State of Tennessee.

IN WITNESS WHEREOF, the parties and their duly authorized representatives set forth their signatures:

TREVECCA NAZARENE UNIVERSITY

BY: *James T. Hiatt*
 James T. Hiatt, Associate Provost and Dean, Skinner School

1/13/2023
 Date

BY: *Thomas Middendorf*
 Thomas Middendorf, EdD, University Provost

1/13/23
 Date

MOTLOW STATE COMMUNITY COLLEGE

BY: *Michael L. Torrence*
 Dr. Michael L. Torrence, President

1-13-2023
 Date

BY: *Flora Tydings*
 Dr. Flora Tydings, TBR Chancellor

DS

2023-02-22 | 7:02 PM CST
 Date

Regina Verdini EdD
 Regina Verdini, EdD EVPAA

1/13/23